



BLUFFTON SCHOOL of DANCE

## Tuition and Policies 2016-2017

### Dance Tuition - Kids Classes

First Class:

30 minutes	\$522.50/year OR \$55/month
45 minutes	\$570/year OR \$60/month
1 hour	\$617.50/year OR \$65/month
1 hour 15 minutes	\$665/year OR \$70/month
1 hour 30 minutes	\$712.50/year OR \$75/month

Additional Classes/Sibling Classes:

30 minutes	\$285/year OR \$30/month
45 minutes	\$332.50/year OR \$35/month
1 hour	\$380/year OR \$40/month
1 hour 15 minutes	\$427.50/year OR \$45/month
1 hour 30 minutes	\$475/year OR \$50/month

### Dance Tuition Payment Methods & Schedule - Kids Classes

When you register, please supply the BSOD office with your method of tuition payment for the year. You can choose from the following:

- 1) Monthly Recur via Credit Card - We accept all major credit cards and your credit info is swiped into our system so no one else can access any of your information. Tuition will be paid on the **1st of each month August through May** (August tuition is 1/2 and September - May is full).
- 2) Monthly Recur via ACH - We accept voided checks from checking or savings accounts. ACH information goes straight through our bank and is completely secure. Tuition will be paid on the **1st of each month August through May** (August tuition is 1/2 and September - May is full).
- 3) Semester Tuition via CCD, Cash or Check - Tuition will be paid in person or online in two payments - **due August 15th and January 15th**.
- 4) Yearly Tuition via CCD, Cash or Check - Tuition will be paid in person or online for August (or your start date) through May. If you pay the year in full by August 15th, you will receive a 10% discount off of your total yearly tuition.

### Withdrawal & Refund Policy

When you register for dance classes, you register for the entire school year (through May 2017). If for some reason (moving, illness, family issues, etc) you cannot continue with your dance lessons, please let the front office know and sign a withdrawal form. **We require 30 days notice to discontinue recur billing. There are no refunds for Registration, Monthly, Semester or Yearly tuition paid in advance.**



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### Studio Policies and Procedures

1. There is no prorating or credit for classes missed, nor are any refunds given. Make up classes may be arranged with the office and should be scheduled within two weeks of the classes missed. Your 2016-2017 Calendar shows all holidays and dates when the studio will be closed. In the event of an emergency school closing the studio will also be closed (Emergency closing information will be available on Facebook and also emailed home immediately)
2. If at any point your dance tuition account falls 30 days past due, we will need to suspend dance lessons until the account is brought current. In addition, no costumes will be handed out nor will dancers be allowed to perform in our Holiday Performance or Spring Recital without a \$0 balance on their dance account.
3. Bluffton School of Dance requires appropriate dancewear be worn to all classes. Failure to wear the required dancewear to class could result in students being asked to sit out a class. Repeated failure to wear the required dancewear could result in termination of lessons. For safety reasons, dancers are not permitted to wear jewelry and hair must be tied back for ALL dance classes. Warmups must be fitted so that teachers are able to easily view body alignment. All students should wear a cover-up to and from the studio. Dancewear and dance shoes are for the classroom and should not be worn outside.
4. *For their health and safety, dancers should arrive for class on time in order to take full advantage of the warm-up. Regular attendance is important so dancers can keep up with the pace of class and choreography. In addition, it is important to pickup your dancer on time after class ends. We will charge a fee of \$10/incident to accounts that are habitually late for pickup (more than 5 minutes after class ends).*
5. Please keep advised as to the schedule of classes and check the board in the lobby for updates and reminders. It is the responsibility of parents to inform the school of any account, address, telephone number or e-mail changes.
6. *Please take care of our new facility. Children are not to be left at the studio unattended and parents are responsible for children in the lobby at all times.*
7. Bluffton School of Dance reserves the right to take pictures of students in classes, rehearsals and performances. These pictures may be used for yearly calendars, slideshows, studio displays, publicity or advertising purposes.

**Please be sure to sign and return the tuition agreement  
and policy acknowledgment**